



PRESALL TOWN COUNCIL
Minutes of the meeting of the civic events committee
held on Monday 24 January 2022 at 7.00pm in Preesall
and Knott End Youth and Community Centre.

Present: Cllrs P Orme (chair), T Johnson, K Woods.

In attendance: Alison May, clerk to the town council.

1 Apologies for absence

Cllr Drobny – absent without apology.

2 Declaration of interests and dispensations

None.

3 Minutes of the last meeting

It was **noted** that these were approved by committee members at the full council meeting held on 10 January 2022.

4 Public participation

No members of the public were present.

5 Remembrance Sunday arrangements

Resolved: to make a recommendation to full council for Remembrance Sunday to revert to an afternoon event with Pilling Band in attendance, a parade and council presence at the cenotaph. This should be made into a multi-generational event with a young person to play the Last Post. Cllr Woods to provide the clerk with contact details of the Sea Cadets and any other young persons' groups.

Cllr Woods to speak with Pilling Band re availability

Cllr Orme to speak with a representative from the Church re a possible service.

6 Commonwealth Day

Resolved: To invite children from both schools to this year's celebration and the children from Huckleberrys on 14 March, the Mayor to read out the Commonwealth affirmation. The council to hold a competition for the children to draw their own flag with the entries to be displayed at the library for judging.

7 Mayor-making and Civic Sunday

Resolved: to recommend to full council that both Mayor-making and Civic Sunday be reinstated. Given the difficulties experienced by families at this time it was suggested that Mayor-making should be a scaled-down event held at the Youth and Community Centre and for councillors to fund their own meal. Guests to be the Mayors of Wyre and Garstang, chairs of the Over Wyre parishes and the new Mayor's family.

8 The Queen's Platinum Jubilee

Resolved: that the clerk contact Fleetwood's Charity School to check if its event is to be public and whether any input from the council would be required. It was also decided that there should be a tree to form part of the Queen's Green Canopy. Cllr Orme to be given permission to purchase two of the purple Jubilee flags and 24 18 x 12 Union flags to be placed in the Christmas tree holders.

The existing agreed items to mark the occasion are:

- creating a jubilee walk in the wood adjacent to Park Lane if approved by Mr Elletson.
- Contribute to a jubilee party for each of the junior schools to commemorate the Queen's platinum jubilee if the heads of the schools agree.
- Beacon lighting to be considered by the committee – depending on schools' response.
- Finial for top of phone kiosk.

Put an item on the council's website, in the Green Book and on Facebook to let the community know what is happening to mark the occasion.

9 Episodes in History event

Resolved: it was noted that arrangements were in place for the Earl of Manchester's Company of Foot (250-350 participants) joining the procession on gala day and possibly performing a battle demonstration on the second day – 9 and 10 July 2022. Cllr Johnson to provide a form of words for the clerk to put on the February full council agenda requesting permission to spend up to £3,000 from the tourism budget.

10 Christmas lights arrangements for 2022

Resolved: to give the clerk permission to look at replacing the artificial Christmas trees with real ones in galvanised brackets as the artificial ones are struggling to survive longer than three years (particularly in the exposed positions) without remedial works to re-attach parts of trees together. That a programme of works is carried out to replace the artificial trees over the next few years and purchase replacements for the deteriorating tableau at early bird rates within the budget allocation.

11 Local Event Organisers Network (LEON)

Resolved: That the clerk should attend the monthly meetings of LEON as they provide up to date information on legal and safety matters for anyone involved in organising an event and carrying out road closures. As the clerk creates the necessary documentation and supervises the council's events it is a necessary requirement for her to have up to date knowledge of running events. Any additional hours to be covered from the employment budget reserves.

12 Date of next meeting

To be arranged.

There being no other business the chair closed the meeting at 10.00pm.